Zoom Participant Review

» Zoom view available for Presenters and COAC members; the general public viewing via YouTube livestream

» Please raise your hand to speak – please remain on mute until recognized

» COAC: Please keep your video camera on

» Others: Please keep your video off unless speaking

Technical issues? Text or call Corinne at: 503-479-8674
1. Welcome, Meeting Platform and Ground Rules
2. Overview COAC April 22nd Meeting Summary Notes
3. Overview of HAAB/ESC/COAC Joint Meeting Debrief
4. Project Updates — Project Committee Updates
5. Diversity Plan — Overview of Capacity Building Technical Assistance Approach
6. Breakout Groups
7. COAC Reports Out and Discussion
8. Public Comments
9. Conclusion and Next Steps
Meeting Format & Overview

• General Public Attendees (Non-COAC Members) will be in listen-mode.

• Today's meeting will be live streamed and recorded via YouTube and will be made public on ODOT’s Project website, i5RoseQuarter.org.

• After the breakout group session, the General Public is invited to rejoin the meeting for the report-back summary, work session and public comment.

Technical issues?
Text or call Corinne at: 503-479-8674
Meeting Format & Overview

• Due to technical limitations of livestreaming, members of the public are not able to listen to or view the breakout sessions in real time.

• At 5:23 p.m. COAC members will reconvene with the larger committee and report their summary from each breakout session.

• Recommendations from each breakout group will be presented and discussed publicly at that time.

• Recordings of the individual sessions will be posted online once available after the meeting.

Technical issues?
Text or call Corinne at: 503-479-8674
Ground Rules and Facilitation

• Let everyone participate by listening to and respecting diverse views and opinions
• Listen with an open mind
• Value learning from different input
• Stay open to new ways of doing things
• Treat others constructively and respectfully
Ground Rules and Facilitation

- Respect the role of the facilitator to guide the group process
- Attack the problem, not the person
- Disagreement, frustrations and differences of opinion are acknowledged, explored and addressed
OVERVIEW
COAC APRIL 22
MEETING SUMMARY
NOTES
OVERVIEW
HAAB/ESC/COAC
JOINT MEETING
DEBRIEF
PROJECT UPDATES
DIVERSITY PLAN – OVERVIEW OF CAPACITY BUILDING TECHNICAL ASSISTANCE APPROACH
Overview of Diversity Plan Meetings

• March – Subcontracting (A) – Historical Barriers
• April – Subcontracting (A) – Greensheet Tool
• June – Subcontracting (A) – Technical Assistance
• July – Workforce (B) – Apprenticeship
• August – Workforce (C) – General Part 1
• September – Workforce (C) – General Part 2
Guiding Principles Related to Subcontracting

• Build the capacity of minority businesses for current and future projects
• Further minority businesses’ expertise to be successful with project subcontracting opportunities
• Assist firms with the certification process
• Provide technical assistance for DBE firms with core construction and business best practices
• Provide new opportunities and facilitate new relationships between minority subcontractors and prime contractors
Restorative Justice

• Goal is to uplift firms that have been historically discriminated against, and prepare them to compete on the open market

• Technical Assistance must be tailored because one size does not fit all
Technical Assistance

1. Pre-Bid Workshops
2. Pre-Proposal Assistance
3. Win Job
4. Assessment
5. Tailored Technical Assistance
Technical Assistance Goals

- Expand project portfolios of firms
- Expand staff capabilities of firms
- Nurture startups/early-stage firms
- Utilize new technologies
- Improve finances
- Improve Operations; Systems, Structures, Skills
- Assist with Certification Process
- Success Metrics
Who Receives Technical Assistance?

- Open to Everyone (Assessment based)
- Focused on DBEs
- Emphasize DBEs that have a meaningful effect on Workforce – strongly encourage an inclusive and diverse workforce throughout all subcontracts
Pre-Proposal Assistance

Establish deep understanding of diversity requirements for the project – Workforce and Subcontracting, Cultural Competency and Harassment Free Work Zone

• Bid Packaging & Scope Review
• Plans & Specs Review
• Understanding Backlog
• RFP Responses & Estimating
• Software training
HSJV On-Boarding Process

• Assess state of subcontractor’s current operations
  • Estimating and Change Order Management
  • Staff & Workforce
  • Bonding & Insurance
  • Cash & Lines of Credit
  • Safety
  • Compliance Reporting
  • Cultural Competency and Harassment Free Workplace Training
Tailored Technical Assistance Protocols – Summary Slide (HSJV Performs)

- Project based assistance (HSJV)
- Specialized Technical Support (Professional)
- Involvement of Membership Organizations
Involvement of Membership Advocacy Organizations

- Gaining Trust & Utilizing Existing Resources
  - PBDG
  - NAMC
    - MCIP
  - LatinoBuilt
  - OAME
  - Minority Chambers
Specialized Technical Assistance (Professional Services)

- Financial Management
- Book & Record Keeping
- Taxes
- Insurance
- Bonding
- Access to Capital
Project Based Assistance

- Engagement of HSJV staff
- Revisions to technical support as needed
Check Ins & Evaluations

• Evaluate effectiveness
• Compliance with Project Requirements
  • Workforce Goals
  • DBE Subcontracting Results
• Progress towards business goals
  • Project Performance
Anticipated Outcomes

• Prepare firms for sustainable success and growth for this project and future projects

• Success Metrics
  • More profitable
  • Improved Operations
  • Expand project portfolios of firms
  • Expand staff capabilities of firms
  • Utilize new technologies
  • Improve finances
  • Assist with Certification Process
COAC BREAKOUT GROUPS
Breakout Group Process

• Designate group’s spokesperson for report out.

• COAC members and facilitators will automatically be brought to their assigned breakout groups.

• At 5:23 p.m. COAC members, facilitators and presenters will be brought back to the main session.
### Breakout Groups

<table>
<thead>
<tr>
<th>Group Number</th>
<th>Facilitator</th>
</tr>
</thead>
<tbody>
<tr>
<td>Group #1</td>
<td>Bill Bruce</td>
</tr>
<tr>
<td>Group #2</td>
<td>Jeff Moreland</td>
</tr>
</tbody>
</table>
Breakout Question

• **Group 1:**
  • What elements or enhancements are missing?
  • What do you anticipate DBE needs to look like on this project?

• **Group 2:**
  • What else would you recommend?
  • What examples can you provide of past failed and successful measures that can benefit this plan?
Livestream observers may provide written comments to info@I5RoseQuarter.org with the subject line “COAC Public Comment”;

Verbal comments can be submitted via Voicemail at 503-470-3127;

There will be an opportunity to provide a brief oral comment near the end of the meeting; and

All written comments received will be added into the meeting record.
Breakout Question

• Group 1:
  • What elements or enhancements are missing?
  • What do you anticipate DBE needs to look like on this project?
Breakout Question

• Group 2:
  • What else would you recommend?
  • What examples can you provide of past failed and successful measures that can benefit this plan?
WELCOME BACK

COAC REPORTS OUT AND DISCUSSION
PUBLIC COMMENTS
Due to the unprecedented logistical and public health challenges presented by COVID-19, public comment will proceed as follows:

**VERBAL**

» Live Call: Zoom dial-in number: **971-247-1195** enter Meeting ID: **884 8824 7639** Passcode: **095146**. You’ll be placed in a virtual waiting room until time to speak

» Voicemail: **503-470-3127**

» Speakers will have 1 minute for comments; state your name and speak slowly

» Speakers can also state “I wish to remain anonymous”

**WRITTEN**

» Email: info@I5RoseQuarter.org

» Submit via project website: i5RoseQuarter.org

» In subject line input: “COAC Public Comments”

All comments and questions will become part of the public record.
CONCLUSION AND NEXT STEPS
Moving Forward

• July – Workforce – Apprenticeship
• August – Workforce – General Part 1
• September – Workforce – General Part 2